



VACANCY ANNOUNCEMENT

EMBASSY OF THE UNITED STATES OF AMERICA - SAN SALVADOR

No. 16-02

Mecánico (Oficios de Construcción)

Plaza Vacante

Fecha:

01/12/2016

ABIERTO A: Todos los candidatos interesados

POSICION: Mecánico (Oficios de Construcción), FSN-4, FP-AA

FECHA DE APERTURA: Enero 12, 2016

FECHA DE CIERRE: Enero 26, 2016

HORAS LABORALES: Tiempo completo; 44 horas/semanales

SALARIO: Empleados Locales: \$12,408 (Salario Básico: BR + Prestaciones)

Debido a consideraciones presupuestarias, la Embajada no puede ofrecer el monto mayor al salario base del paso 5 para esta posición.

NOTA: TODO APLICANTE DEBERA HABER OBTENIDO PERMISO DE TRABAJO Y RESIDENCIA DEL PAIS PARA SER ELEGIBLES PARA LA POSICION.

La Embajada de los Estados Unidos en San Salvador ésta buscando a una persona para la plaza de Mecánico en la Sección de Servicios (FAC).

BASIC FUNCTION OF THE POSITION

Le corresponderá trabajar para la Sección de Servicios como Mecánico (oficios de construcción); a cargo de trabajos de mantenimiento que se dividen en dos clases de oficios en estructuras y asociado a equipos de oficina, edificios, complejos habitacionales. Algunos oficios podrán incluir la creación o reparación de cajas de madera, repisas, pizarras para boletines, cercas, verjas; también reemplazar focos, cableado, tubos y reparar cableado; interruptores de luz y reparar cableado eléctrico.

Para una obtener una completa descripción del puesto podrá encontrarlo en el siguiente enlace:

[Mechanic, FSN-4, FP-AA PD \(PDF 33KB\)](#)

QUALIFICATIONS REQUIRED

NOTA: Los aplicantes deberán cumplir cada uno de los puntos que se mencionan bajo este espacio y deberán hacer referencia de cada punto de manera específica y comprensiva con la documentación que la respalde para calificar a ésta plaza.

1. **EDUCACION:** Finalización del bachillerato es requerido. Finalización de aprendizaje práctico obtenido en trabajos como aprendiz, o experiencia comprobable que haya obtenido las aptitudes de un obrero.
2. **EXPERIENCIA:** Al menos tres años de experiencia operando como ayudante o como trabajador semicualificado, y un mínimo de 1 año como obrero con experiencia en oficios varios es requerido.
3. **LANGUAGE:**
Inglés: Nivel I (Conocimiento Básico) Conversación/Lectura requerida.
Español: Nivel IV (Conocimiento laboral fluido) Conversación/Lectura requerida.
4. **CONOCIMIENTO:** Deberá tener conocimiento de las prácticas y procedimientos de un Mecánico obrero. Deberá tener conocimiento de la composición, operación e instalación de la variedad de sistemas, circuitos, equipos y controles, y conocimiento de los códigos eléctricos nacionales y locales.
5. **HABILIDADES Y DESTREZAS:** Deberá saber cómo planificar, diseñar y ejecutar instalaciones, modificaciones, y reparaciones de sistemas varios, circuitos, equipos y controles, habilidad de interpretar y aplicar planos, diagramas de cableado, ingeniería de dibujos, heliografía, y una amplia variedad de prueba de equipos. Deberá ser capaz de utilizar herramientas de dichos oficios.
6. **CRITERIO ADICIONAL:** Deberá poseer una licencia de conducir y pasar exitosamente los exámenes médicos para manejar vehículos del gobierno estadounidense.

SELECTION PROCESS

When qualified, applicants who are U.S. Citizen Eligible Family Members (USEFMs) and/or preference-eligible U.S. Veterans are given a preference in hiring. Therefore, it is essential that these applicants make themselves known as having a hiring preference and specifically address the required qualifications above in their application.

HIRING PREFERENCE ORDER:

- (1) USEFM who is ALSO a preference-eligible U.S. Veteran
- (2) USEFM OR a preference-eligible U.S. Veteran
- (3) FS on LWOP

ADDITIONAL SELECTION CRITERIA:

1. Management may consider the following when determining successful candidacy: nepotism, conflicts of interest, budget, and residency status.
2. Current OR employees serving a probationary period are not eligible to apply. Current OR employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report (EPR) are not eligible to apply.

3. Current NOR employees hired on a Family Member Appointment (FMA) or a Personal Service Agreement (PSA) are not eligible to apply within the first 90 calendar days of their employment, unless they have a When Actually Employed (WAE) work schedule.

TO APPLY

Applicants must submit the following documents to be considered:

1. Universal Application for Employment (UAE) (Form DS-174), which is available on our website http://sansalvador.usembassy.gov/job_opportunities.html in the “Download Application” box;
2. Any additional documentation that supports or addresses the requirements listed above (e.g. transcripts, degrees, essays, certificates, awards, etc.) that addresses the qualification requirements of the positions as listed above.

IMPORTANT: Applicants claiming a U.S. Veteran’s preference must submit written documentation confirming eligibility (e.g., Member Copy 4 of Form DD-214, Letter from the Veteran’s Administration, or certification documenting eligibility under the VOW Act with an expected discharge no later than 120 days after the certification is submitted) by the closing date of the vacancy announcement. If the written documentation confirming eligibility is not received in the HR office by the closing date of the vacancy announcement, the U.S. Veteran’s preference will not be considered in the application process. Specific criteria for receiving a U.S. Veteran’s preference may be found in HR/OE’s Family Member Employment Policy (FMEP).

SUBMIT APPLICATION TO

Human Resources Office
American Embassy San Salvador

Due to the volume of responses, individual acknowledgements regarding receipt of applications cannot be made. Only those applicants who are invited for an interview will be notified regarding the status of their applications.

Appendix A- DEFINITION

Eligible Family Member (EFM): An EFM for employment purposes is defined an individual who meets all of the following criteria:

- U.S. Citizen or not a U.S. Citizen; **and**
- Spouse or same-sex domestic partner (as defined in 3 FAM 1610); **or**
- Child, who is unmarried and under 21 years of age or, regardless of age, is incapable of self-support. The term “child” shall include, in addition to natural offspring, stepchild, adopted child, and a child under legal guardianship of employee, spouse, or same-sex domestic partner when such child is expected to be under legal guardianship until 21 years of age and when dependent upon and normally residing with the guardian; **or**
- Parent (including stepparents and legally adoptive parents) of employee, spouse, or same-sex domestic partner, when such parent is at least 51 percent dependent on the employee for support; **or**
- Sister or brother (including stepsisters and stepbrothers, or adoptive sisters or brothers) of the employee, spouse, or same-sex domestic partner when such sibling is at least 51 percent dependent on the employee for support, unmarried, and under 21 years of age, or regardless of age, incapable of self-support; **and**
- Listed on the travel orders or approved Form OF-126 of a sponsoring employee, i.e., a direct-hire Foreign Service, Civil Service, or uniformed service member who is permanently assigned to or stationed abroad or, as appropriate, at an office of the American Institute in Taiwan; **and**

- Is under chief of mission authority.

NOTE: Non-US EFM, MOHs, EFM not under COM authority, US dependents of contractors, and US Citizen ORs do not receive a hiring preference.

U.S. Citizen Eligible Family Member (USEFM): A USEFM is an individual who meets **all** of the following criteria:

- U.S. Citizen; **and**
- Spouse or same-sex domestic partner (as defined in 3 FAM 1610) of the sponsoring employee; **or**
- Child of the sponsoring employee who is unmarried and at least 18 years old; **and**
- Listed on the travel orders or approved Form OF-126 of a sponsoring employee, i.e., a direct-hire Foreign Service, Civil Service, or uniformed service member who is permanently assigned to or stationed abroad or, as appropriate, at an office of the American Institute in Taiwan; and resides at the sponsoring employee's post of assignment abroad, or as appropriate, at an office of the American Institute in Taiwan; and is under chief of mission authority; **or**
- resides at an Involuntary Separate Maintenance Allowance (ISMA) location authorized under 3 FAM 3232.2; **or**
- Currently receives a U.S. Government retirement annuity or pension from a career in the U.S. Foreign Service or Civil Service.

Appointment Eligible Family Member (AEFM): An AEFM is an individual who meets **all** of the following criteria:

- U.S. Citizen; **and**
- Spouse or same-sex domestic partner (as defined in 3 FAM 1610) of the sponsoring employee; **or**
- Child of the sponsoring employee who is unmarried and at least 18 years old; **and**
- Listed on the travel orders or approved Form OF-126 of a sponsoring employee, i.e., a direct-hire Foreign Service, Civil Service, or uniformed service member who is permanently assigned to or stationed abroad or, as appropriate, at an office of the American Institute in Taiwan (AIT); **and**
- Is under chief of mission authority; **and**
- Is residing at the sponsoring employee's post of assignment abroad or, as appropriate, at an office of the American Institute in Taiwan; **and**
- Does NOT currently receive a U.S. Government retirement annuity or pension from a career in the U.S. Foreign Service or Civil Service.

Member of Household (MOH): A MOH is an individual who meets **all** of the following criteria.

- A MOH is someone who accompanies or joins a direct-hire Foreign Service, Civil Service, or uniformed service member permanently assigned to or stationed abroad or, as appropriate, at an office of the American Institute in Taiwan; and
- A MOH must be officially declared to the COM by the sponsoring employee as part of his/her household; and
- A MOH is under COM authority;
- A MOH may include a parent, unmarried partner, other relative, or adult child;
- A MOH may or may not be a U.S. Citizen;
- A MOH is **not** an EFM;
- A MOH is **not** listed on the travel orders or approved Form F-126 of a sponsoring employee.

Not Ordinarily Resident (NOR) – An individual who meets the following criteria:

- An EFM, USEFM or AEFM of a direct-hire Foreign Service, Civil Service, or uniformed service member permanently assigned or stationed abroad, or as appropriate, at an office of the American Institute in Taiwan; or
- Has diplomatic privileges and immunities; and
- Is eligible for compensation under the FS or GS salary schedule; and

- Has a U.S. Social Security Number (SSN); and
- Is not a citizen of the host country; and
- Does not ordinarily reside in the host country; and
- Is not subject to host country employment and tax laws

Ordinarily Resident (OR) – An individual who meets the following criteria:

- A citizen of the host country; or
- A non-citizen of the host country (including a U.S. citizen or a third-country national) who is locally resident and has legal and/or permanent resident status within the host country and/or who is a holder of a non-diplomatic visa/work and/or residency permit; and/or
- Is subject to host country employment and tax laws

Fecha de cierre de esta posición: 26 de Enero de 2016

Cleared: FMO/FAC
Approved: HRO:PANTHES



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